



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 MARCH 2023 - 30 JUNE 2023

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriol Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

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1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Dwayne Johnson
Chief Executive

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FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact
Land at Foul Lane, Southport	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk
Park & Ride Bus Contract	Dave Marrin dave.marrin@sefton.gov.uk Tel: 0151 934 4295
Parking & Environmental Enforcement Contract	Dave Marrin dave.marrin@sefton.gov.uk Tel: 0151 934 4295
Council's Insurance Provision	David Eden david.eden@sefton.gov.uk
Provision of Liquid Fuels	Chris Magee chris.magee@sefton.gov.uk Tel: 0151 934 4069
Annual Health and Safety Report	David Eden david.eden@sefton.gov.uk
Sale of Ainsdale ATC and the Meadows Ainsdale	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk
Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 - March Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106
Climate Emergency Update report	Stephanie Jukes stephanie.jukes@sefton.gov.uk Tel: 0151 934 4552

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Details of Decision to be taken	Land at Foul Lane, Southport To seek approval to the Heads of Terms for the proposed sale of land at Foul Lane, Southport.			
Decision Maker	Cabinet			
Decision Expected	9 Mar 2023 Decision due date for Cabinet changed from 02/02/2023 to 09/03/2023. Reason: negotiations are still ongoing on the proposal			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	Norwood			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	SCIG - Strategic Capital Investment Group			
Method(s) of Consultation	Meetings			
List of Background Documents to be Considered by Decision-maker	Land at Foul Lane, Southport			
Contact Officer(s) details	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk			

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Details of Decision to be taken	Park & Ride Bus Contract To seek an extension of the Park & Ride Bus Contract			
Decision Maker	Cabinet			
Decision Expected	9 Mar 2023			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Assistant Director of Place (Highways and Public Protection)			
Persons/Organisations to be Consulted	Cabinet Member – Locality Services and Cabinet Member – Regulatory, Compliance and Corporate Services			
Method(s) of Consultation	Briefings			
List of Background Documents to be Considered by Decision-maker	Park & Ride Bus Contract			
Contact Officer(s) details	Dave Marrin dave.marrin@sefton.gov.uk Tel: 0151 934 4295			

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Details of Decision to be taken	Parking & Environmental Enforcement Contract To seek authorisation to tender the Parking & Environmental Enforcement Contract			
Decision Maker	Cabinet			
Decision Expected	9 Mar 2023			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Assistant Director of Place (Highways and Public Protection)			
Persons/Organisations to be Consulted	Cabinet Member – Locality Services and Cabinet Member – Regulatory, Compliance and Corporate Services			
Method(s) of Consultation	Briefings			
List of Background Documents to be Considered by Decision-maker	Parking & Environmental Enforcement Contract			
Contact Officer(s) details	Dave Marrin dave.marrin@sefton.gov.uk Tel: 0151 934 4295			

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Details of Decision to be taken	Council's Insurance Provision Request approval to proceed with a procurement exercise for the Council's insurance arrangements during the 2023 calendar year			
Decision Maker	Cabinet			
Decision Expected	9 Mar 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Executive Director Corporate Resources and Customer Services; SLB; Cabinet Member - Regulatory Compliance and Corporate Resources			
Method(s) of Consultation	Consultation undertaken with reports to SLB, Executive Director Corporate Resources and Customer Services and Cabinet Member for Regulatory, Compliance and Corporate Resources			
List of Background Documents to be Considered by Decision-maker	Council's Insurance Provision			
Contact Officer(s) details	David Eden david.eden@sefton.gov.uk			

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Details of Decision to be taken	Provision of Liquid Fuels To seek approval to commit to the Yorkshire Purchasing Organisation framework for the supply of Liquid Fuels for the period 2023 to 2027			
Decision Maker	Cabinet			
Decision Expected	9 Mar 2023			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Assistant Director of Corporate Resources and Customer Services (Strategic Support)			
Persons/Organisations to be Consulted	Chief Legal and Democratic Officer, and Executive Director of Corporate Resources and Customer Services			
Method(s) of Consultation	Formal LD/FD Process			
List of Background Documents to be Considered by Decision-maker	Provision of Liquid Fuels			
Contact Officer(s) details	Chris Magee chris.magee@sefton.gov.uk Tel: 0151 934 4069			

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Details of Decision to be taken	Annual Health and Safety Report Provide an update on the embedding of Health and Safety within the Council.			
Decision Maker	Cabinet			
Decision Expected	9 Mar 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Executive Director of Corporate Resources and Customer Services and the Chief Legal and Democratic Officer			
Method(s) of Consultation	Internal consultation process			
List of Background Documents to be Considered by Decision-maker	Annual Health and Safety Report			
Contact Officer(s) details	David Eden david.eden@sefton.gov.uk			

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Details of Decision to be taken	Sale of Ainsdale ATC and the Meadows Ainsdale Seek Cabinet approval to the terms and conditions for the disposal of the premises			
Decision Maker	Cabinet			
Decision Expected	9 Mar 2023 Decision due date for Cabinet changed from 02/02/2023 to 09/03/2023. Reason: work is ongoing on details that will inform the cost of the Short-Term Assessment Unit			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Part exempt (Paragraph 3)			
Wards Affected	Ainsdale			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Councillors as part of the above			
Method(s) of Consultation	Updates on disposal previously reported to Cabinet			
List of Background Documents to be Considered by Decision-maker	Sale of Ainsdale ATC and the Meadows Ainsdale			
Contact Officer(s) details	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk			

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Details of Decision to be taken	Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 - March Update Financial updates and Policy decisions relating to the Council's Framework for Change 2020, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	9 Mar 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2022/23 to 2024/25 and Framework for Change 2020 - Revenue and Capital Budget Update 2022/23 – March Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

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Details of Decision to be taken	Climate Emergency Update report Update on progress during phase 1 (3-year period) and plans for Phase 2 and 3 - taking us to 2030			
Decision Maker	Cabinet Council			
Decision Expected	9 Mar 2023 20 Apr 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Assistant Director of Corporate Resources and Customer Services (Strategic Support) Assistant Director of Corporate Resources and Customer Services (Strategic Support)			
Persons/Organisations to be Consulted	Not applicable			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Climate Emergency Update report			
Contact Officer(s) details	Stephanie Jukes stephanie.jukes@sefton.gov.uk Tel: 0151 934 4552			

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